

**Minutes**  
**Valdosta State University**  
**Institutional Planning Committee**

<b>Date:</b> November 12, 2008			
<b>Location:</b> Room 235 Dean's Conference Room, Dewar College of Education			
<b>Members Present:</b> Vesta Whisler (Chair), David Bechler, Charles Backes, Danielle Harmon, Emily Rogers, Michael Schmidt, Verna Harvey (COSA), Arlene Haddon (Recording Secretary)			
<b>Apologies:</b> Fred Ware, Mike Holland, Kristina Cragg			
<b>Members Absent:</b> Mark George, Louis Levy, James Black, SGA Representative.			
Agenda Topic	Discussion	Decision	Responsibility
<b>1.0 Call to Order 4:00 pm</b>			Vesta Whisler, Chair
<b>2.0 Old Business</b>			
2.1 Approval of Minutes	Minutes of October 22, 2008 reviewed.	Acceptance of minutes: 1 <sup>st</sup> David Bechler 2 <sup>nd</sup> Michael Schmidt Moved unanimously.	Committee
2.2 IPC By-Laws	Reviewed by-laws with editorial corrections made, removing bold print and correcting titles of members. Amended further to add "Provost" to the title of Vice President of Academic Affairs. Status of SGA and COSA members as "guests" or "ex officio" remains unresolved.	In order to be consistent with other Senate committees, investigate how other committees deal with this matter and report back with recommendation at next meeting.	Michael Schmidt
2.3 Parking	Danielle provided information on Parking at VSU obtained from the VSU website. Was unable to locate a policy on parking. Information on web site is out of date and does not reflect new parking decks.	Document issues. Send known issues to Danielle Harmon ( <a href="mailto:ddharmon@valdosta.edu">ddharmon@valdosta.edu</a> ) for compilation and presentation at next meeting.  Invite Jill Ferrell Rountree to discuss parking issues, policy and enforcement at next meeting.  PAC is the committee that is responsible	Committee  Danielle Harmon  Committee

		for parking and their next meeting is at Odum Library on November 19 that is open to anybody. Concerned members of IPC are encouraged to attend.	
2.4 Grad Assistant Pay	David Bechler presented comparison of graduate assistant pay at a sample of US universities. Discussed responsibilities and benefits (tuition, no health insurance). VSU pay scale is very low in comparison to other universities making it more difficult to attract quality Graduate candidates.	Develop proposal and bring to next IPC meeting.	David Bechler
<b>3.0 New Business</b>			
3.1 IPC Web Page	Updated <a href="http://coefaculty.valdosta.edu/ipc/">http://coefaculty.valdosta.edu/ipc/</a>	Information.	Vesta Whisler
<b>4.0 Next meeting</b>	To Be Determined	Will circulate notice in January for available dates.	Vesta Whisler
5.0 Adjourned 5:00 pm			Committee
Minutes prepared by: Arlene Haddon, Recording Secretary			